

Webinar and face to face meetings minutes with participant lists, topics, results of the meeting, to do list

Final Version of 10/10/2022

Deliverable Number D.1.1.4

Project Acronym	TECHERA
Project ID Number	10417714
Project Title	A new technology era in the Adriatic Sea – Big data sharing and analytics for a circular sea economy
Priority Axis	Blue innovation
Specific objective	1.1 - Enhance the framework conditions for innovation in the relevant sectors of the blue economy within the cooperation area
Work Package Number	1
Work Package Title	Project management and coordination of activities
Activity Number	1.1
Activity Title	Day-to-day project management, coordination and internal communication
Partner in Charge	PP1 – UNIBO
Partners involved	All partners
Status	Final
Distribution	Public

Partnership:



1) First Online meeting 3 May 2022

MINUTES OF VIRTUAL PARTNERS MEETING AND STEERING COMMITTEE MEETING

Virtual meeting, 3 May 2022

TECHERA

Sustainable fiSHeries with DRONes data Processing

Steering Committee meeting members:

Project Partner	Present	Absent
Alma Mater Studiorum – University of Bologna (UNIBO)	Luca De Marchi, Margherita Norbiato	
ASSAM	Cristina Frittelloni	
Adriatic Ionian Euroregion - AIE	Carmela Vaccaro	
RAVENNA MUNICIPALITY	Giulia cillani	
NATIONAL INSTITUTE OF OCEANOGRAPHY AND APPLIED GEOPHYSICS - OGS	Simone Libralato	
VENETO AGRICOLTURA	Alessandra Dorazio	
ZADAR County	Katerina Skelin	
CROATIAN MINISTRY OF AGRICULTURE	Valentina Andric	

Quorum present? Yes

Meeting started at 10.30 a.m.

AGENDA

- Partnership presentation
- Financial rules and GA
- Workplan review
- Steering Committee Members and WP leaders appointment
- End of the meeting

Proceedings:

Due to the restrictions caused by “Covid19” pandemic, the meeting took place online with the “Microsoft-Teams” platform.

On the 3rd of May, the first part of the meeting has been dedicated to the technical part, the second part was dedicated to communication, activities and partners interventions, financial aspects with explanations and questions. The last part was dedicated to the Steering Committee meeting.

First of all, each partner presented it self.

Financial Manager of LP presented the financial aspects.

Project Manager of Lead Partner illustrated the project deliverables in details and the project timeline.

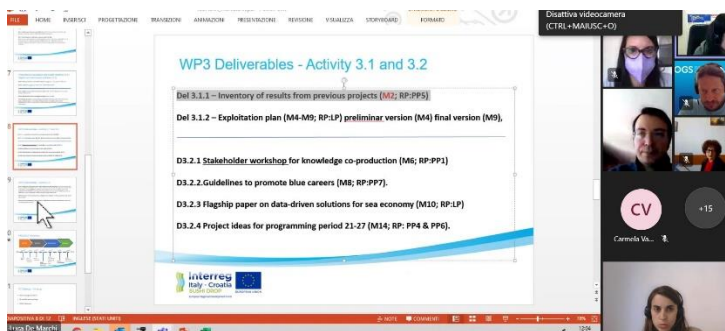
Decisions of the Steering Committee

Once the agenda topics have been undergone, the Steering Committee reunites (online), debates and unanimously agrees the following:

- Minor changes acceptance: minor changes will be presented within the first reporting period (in december 2022)
- Bi-monthly web meetings will be organize with all partners
- KOM in Ravenna: the KOM will be held on 20th May
- All the partners approve not to request the advance payment.

The meeting ends at 13 a.m.

Minutes submitted by Secretary, Margherita Norbiato.



2) Online meeting 22 September 2022

MINUTES OF VIRTUAL PARTNERS MEETING AND STEERING COMMITTEE MEETING

Virtual meeting, 22 September 2022

TECHERA

A new technology era in the Adriatic Sea – Big data sharing and analytics for a circular sea economy

Project Partner	PP number and acronym	Present	Absent
Alma Mater Studiorum – University of Bologna (UNIBO)	LP UNIBO	Luca De Marchi, Alessia Cariani, Alice Ferrari, Rachele Corti, Massimiliano Menghini, Luca Mulazzani	Margherita Norbiato
Agency Marche Agriculture Fisheries - Agency for Innovation in the Agri-food and Fisheries sector	PP1 AMAP	Cristina Frittelloni, Francesca Perretta	
Adriatic Ionian Euroregion	PP2 AIE	Carmela Vaccaro, Andrea di Girolamo	
MUNICIPALITY OF RAVENNA	PP3	Silvia Ulazzi, Matteo Parrinello, Marco Palma	Giulia Cillani

NATIONAL INSTITUTE OF OCEANOGRAPHY AND APPLIED GEOPHYSICS	PP4 OGS	Simone Libralato, Igor Celic, Diego Borme	
VENETO AGRICOLTURA	PP5	(Valentina Zambetti)	Alessandra Dorazio
ZADAR COUNTY	PP6	Katerina Skelin, Lana-Kira A. M. Mišurac	
CROATIAN MINISTRY OF AGRICULTURE - DIRECTORATE OF FISHERIES	PP7	(Ivan Matijašević)	Valentina Andric

Quorum present? Yes

Meeting started at 16:00 p.m.

AGENDA

- scheduling of upcoming project events;
- WP2 and WP3 deliverable preparation status;
- communication materials to be produced, also in view of participation in upcoming thematic events (Activity deliverables: D2.1.3 Participation in Thematic and key events. RP:ALL): Adriatic Sea Forum - Bari, October 6 and 7, 2022; Programme Annual event and Cluster project side events - Venice, October 24 and 25, 2022; SEALOGY - Ferrara November 16 -18).

MINUTES

Programme Annual event and Cluster project side events - Venice, October 24 and 25, 2022

Carmela Vaccaro reports on her interaction with JS in relation to the event on 25 October.

I am writing to update you on the skype I had yesterday afternoon with Tea Ivanisevic of JS and Silvia Comiati, the Lead partners and communication managers of the other clusters who will participate in the event scheduled for October 25 in Venice (at the moment the Clusters that have joined are 4).

I would like to point out that on the occasion of a telephone discussion with the JS, already referred to Luca, Tea had told me that:

- it was about organising a side event of about 2 hours to share with the other partners (he asked for a common topic, a common team, coordination between all of us, etc. etc.);
- each cluster should have been concerned only with the presentation of its own project;
- that it was possible to contact their service provider for the rental of the room and equipment, highlighting the importance of the participation of clusters in this event and the importance of involving the largest number of people.

It therefore seemed that there was already a framework already prepared by the JS and that we clusters would only have to take care of making a presentation of the respective projects.

Unfortunately, things have changed since the email received a few days ago from Tea for the invitation to skype (to which you, I seemed to understand from Alessia, were not invited to participate) as in the same we were asked:

- the format for the event;
- the proposal of titles for the workshops;
- the definition of the topic and the first draft of the agenda.

During yesterday's skype, the RESISTANCE Lead partner proposed as a format (to fill the 2 hours of the workshop, which we thought was unique) an intervention of 15 minutes for each cluster (therefore an hour in total) plus a round table (single for all clusters) of about an hour to be carried out with a single theme.

The JS "rejected" this proposal and said that:

- each cluster will have to carry out its own workshop of at least 2 hours (from 14:00 to 16:00);
- each Lead must present only the cluster and not the projects that have been capitalized;
- each cluster will have to rent its own room (and fill it with the greatest number of people. The capacity is 50 chairs) and rent its own material to make the presentation (video, etc. etc.);
- each cluster will have to invite external experts to the round table;
- each cluster must invite its stakeholders;
- each cluster will have to prepare, by this weekend, the agenda with the indication of the names of the speakers;
- each cluster must indicate the coordinator responsible for the agenda and the person responsible for communication;
- each cluster will have to bear all the expenses (room, equipment, experts, possible translation into IT / HR, as the JS has provided the conference only in English).

Furthermore, it will be necessary to identify a common communicative theme.

Attached, and confirming the above, you will also find the email that arrived a few hours ago from Tea.

Finally, I would like to point out that last night I was contacted by a professor from the University of Venice, Prof. Giulio Pojana, who is a partner of the Cluster Resistance, who shared the perplexities regarding the implications that occurred during the skype to which he also participated. Given the tight deadlines, he proposed a meeting via skype, to be done as soon as possible, between the Lead Partners of the individual Clusters and the Communication managers, to define the topic and to coordinate us.

Mail from Tea

Dear representatives of cluster projects

HATCH, RESISTANCE, TECHERA & CLASS,

Following our video-meeting held yesterday please find the [file in GDrive](#) for which we kindly ask you to

- fill in the logistical (expenditure) designated responsible partner and the referent
- fill in the project partner responsible partner and the referent for the agenda setting up (all pps participate in shaping the agenda and inviting / proposing speakers and topics, but one person is the Programme JS referent)
- find the contacts of the provider that is responsible for the venue and all eventual rentings and your additional requirements

Please see that in the sheets that follow there are some points to be considered before / during / post event for the good success (a sort of the check-list). Some of these are covered by the Programme and the others should be defined by the projects.

The first task that should be defined by you is:

- the format of your event (on basis of which you know your logistic requirements;
- 1st draft of the agenda to be shared during this week with me and Silvia: containing your proposal concerning the workshop title, the definition of the topic and the first idea for the speakers.

With your first proposal we can meet and organise the separate sessions in order to steer your content. We please you to consider what we have repeated yesterday:

- avoid communication single projects already financed (now clustered in Techera, Class, Hatch, Resistance);
- identify a common communicative theme / highlights that stands and represents your thematic community

- narrate your aim, mission and vision: where do you stand, how and which knowledge was classified (from the previous projects) and how do you intend to represent the thematic community in the Area

Thank you for your attention and participation.

We wait for your news,

Tea

Discussion among partners on if/how to organise the event on the 25th:

Tea from JS asked to present the cluster project TECHERA as a new project, not simply present all the previous IT-HR projects.

Problem of over exploiting stakeholders, since a TECHERA event is already scheduled at SEALOGY.

(Valentina Zambetti) suggested starting from “what has not been done, or has been done badly”.

After discussion all PPs agree on the fact that the event on the 25 is not feasible for resource constraints (time, funds to invite stakeholders, separation of participants into separate events).

Luca De Marchi will interact with JS to try to change the format (one event with all cluster projects together, not single separate parallel events).

Adriatic Sea Forum - Bari, October 6 and 7, 2022

Carmela will arrange the organisation of the event and will circulate to all PPs more details soon to maximise the attendance. It is possible to participate by remote.

SEALOGY - Ferrara 16 -18 November 2022

Carmela needs inputs on what to include in the flyer and the rest of the communication material. Luca De Marchi will discuss with Carmela and prepare the draft of the communication tools in the next few days. Communication material needs to be produced in EN, HR and IT. Translations needed.

WP3 work-plan

Simone Libralato presents the status of activities (see slides)

Activity 3.1

D3.1.1 inventory of results: contributions received for most of PPs, even if many forms are lacking details about the DATA. Issue on unevenness of contributions from different projects (PRIZEFISH hypertrophic)

D3.1.2 exploitation plan: share asap the draft to assess which results from D3.1.1 will be valorized in D3.1.2

Activity 3.2

D3.2.1 workshop for co-creation: date 18 november 2022 in the morning. Issues related to budget, quotation higher than expected for the stand in fair.

Workshop based on the matrix conceived for the flagship paper. Circulate the matrix for contributions and also stakeholder list for invite.

D3.2.2 guidelines for blue career: Valentina Andric is active on it, it will be produced after D3.3.2

D3.2.3 flagship paper: meetings to define the operative approach, resulting in the matrix proposal. Lack of input from LP, need for more activity

D3.2.4 project ideas: for 2023

Activity 3.3

D3.3.1 study visit with drone at the Trezze San Pietro Bardelli. Issue with vessel identification (drone needs a strong crane).i

D3.3.2 thematic seminar with young scholars to be organised in Zadar in mid november. It will be held in Croatian language with an expected target of 60 students (Programme output indicators CO44 60).

D3.3.3 live demonstration with policy makers: for 2023

Meeting ended at 17:50 p.m.

Screenshot:

