

# Interreg VA Italy - Croatia CBC Programme 2014-2020

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AdSWiM – Kick off meeting

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# AdSWiM\_project budget

Total BUDGET € 2.035.703,13

BUDGET/WP

WP0 Project preparation € 15.000

WP1 Project management and coordination of activities € 334.908,50

WP2 Communications activities € 232.275

WP3 Harmonization of the knowledges, project areas Modelling and mapping, activities planning € 167.353,83

WP4 Innovative solutions in analytical, microbiologic al controls and to treat urban wastewaters (UWW) € 881.573,30

WP5 Technologies and strategies for managing DPs guide Lines definition and crossborders Strategies € 404.492,50

## BUDGET LINES: ELIGIBLE COSTS

- Preparation costs → LP
- Office and administration → all PPs
- Travel and accommodation → all PPs
- External expertise and services → all PPs
- Equipment → LP, PP1, PP2, P3, PP4, PP5, PP6, PP7, \_\_, PP9, PP10, PP11
- Small scale infrastructures and construction work → NONE

## PREPARATION COSTS

- 15.000 Euro (total) lump sum ➡ LP

## STAFF

- **REAL COSTS** option selected as for AdSWiM: The choice *cannot be changed*

## OFFICE AND ADMINISTRATION

- 15% of staff. No need for submission of any contract, invoice or document having equivalent value, nor any proof of payment

## TRAVEL AND ACCOMMODATION

- Own staff only
- No double funding is allowed: *if costs covered already by daily allowance not reimbursed twice*

## EXTERNAL EXPERTISE AND SERVICES

- **Verification and validation of expenditure** carried out by authorized controllers (in case of partners located in Italy);
- **Provision of guarantees by a bank** or other financial institution where required by the Program;
- **Travel and accommodation for external experts**, speakers, chairpersons of meetings and service providers;
- **In-House bodies *allowed IF:***
  - Costs charged on a real costs basis *without any profit margin*;
  - Sub-contracting to the in-house body of project related tasks *complies with national and Institutional public procurement provisions* in force.

## EQUIPMENT

- Equipment for general (office) : Necessary for the project. Depreciation cost
- Thematic equipment directly linked to (or forming part of) the project outputs. Reimbursed in full
- *Exclusive use verifiable, OR a transparent method should set in place by the beneficiary to demonstrate the share of its use on the project*
- All equipment items have to be duly specified in the AF, **IF not:** Prior approval by JS

## COST OF ACTIVITIES OUTSIDE THE PROGRAMME AREA

- **accepted under the ceiling of 20% ERDF** of the Project's budget If the following requirements are respected:
- They are **for the benefit of the Programme area** regions ;
- They are **essential** for the implementation of **the project**;

# PRINCIPLES

## Costs must be :

- definitely clearly **linked to any project activities and be essential**
- **borne by the beneficiary organization**
- In accordance with **sound financial management and transparency**
- **No double funded**

## PUBLIC PROCUREMENT

### Value of the purchase/ Institution

- Above EU thresholds
- Below EU thresholds
- Below National thresholds
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- Below Programme rule (<5.000,00€ VAT excl.)

### Institution falling under public procurement

EU tenders' rules to be applied

National tenders' rules to be applied

Programme rule on public proc. (I.e.: Bid-at-three)

Adequacy of cost has to be ensured

### Institution NOT falling under the public procurement

Competitive procedure similar EU tenders' rules

Competitive procedure tenders' similar to National rules

Programme rule on public proc. to be has to be applied (i.e.: Bid-at-three)

Adequacy of cost has to be ensured



## CHANGES – Minor Changes

- **Budget flexibility** rule allows reallocations among work packages or budget lines separately : Increase of budget by up to 20 % of the budget compared to the latest version of AF
  - Minor adaptation of the timeline of activities, deliverables or outputs Modification of the format of activities or deliverables
- > **It is important that the LP keeps an accurate and updated status of the project Implementation**, in order to **timely identify the need for a project modification** and in order to **ensure the respect of the budget flexibility thresholds - LP Authorization**
- **Restriction:** - The overall ERDF contribution cannot be increased
  - The nature, quantity and use of small scale infrastructures cannot be changed
  - State Aid relevant activities will be regularly checked to ensure that the projects comply with the applicable State Aid regulations

Increase of budget in any budget line or any WPs **above 20%** compared to the latest version of the approved AF > **MAJOR CHANGE > PRIOR APPROVAL OF MC and addendum to the Subsidy Contract (at least 2-3 months before the end date but after half of the project duration)**

## REPORTING

- A timely (6 MONTHS) reporting is an obligation of the LP and the PPs, according to the SC and the PA.
- **Each PP has to get confirmation and validation of the reported expenditure from a controller**
- Only the LP can submit the progress report to the JS after receiving and having checked the duly signed control documents from the partners.
- **The LP is required to submit the project progress report within three months after the end of each reporting period**

- **PAYMENT SCHEME: Principle of Reimbursement**

- Payments of the ERDF are made as reimbursements on the basis of periodic progress reports submitted to the MA/JS by LP:

- Progress Report **approved by the JS** (1 month) > the LP has to submit, via the SIU System, an Application for Reimbursement.
- MA > 3 months to pay

- **Exception:** Advance payment from the ERDF up to 10% of the overall ERDF contribution and FdR (only for Italian Public Bodies or governed by public law) - To be reported **within the 2nd report**

## **IMPORTANT**

As attached to the request of advance payment

- Private bodies : have to provide a **FINACIAL GUARANTEE** covering their shares of the advance payment
- **The PARTNERSHIP AGREEMENT:** has to be signed by all PP's and sent to the MA together with **the ADVANCE PAYMENT REQUEST** (if submitted, otherwise with the first Progress Report)

## FIRST LEVEL CONTROL

- - in **Croatia centralized system** : the body in charge is the Agency for Regional Development of the Republic of Croatia, Directorate for First Level Control, Service for Cross-Border Cooperation Programmes/ Department for Cross-Border Cooperation Programme Italy-Croatia;
- - In **Italy** decentralized system: each beneficiary shall appoint its own controller, according to the requirements set at National level for ETC Italian control system.
- Controllers can be:
  - internal** > only for public bodies' functionally independent department/unit inside the beneficiary Institutions
  - external**: auditors belonging to independent institutions or selected through a procurement process in line with Programme rules and identified on the basis of specific requirements


**The appointment of each controller will be checked and approved by the FLC Team within the Veneto Region.**

# AdSWiM

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