

ECOlogical observing System in the Adriatic Sea: oceanographic observations for biodiversity

Priority Axis 3: Environment and cultural heritage

Specific Objective 3.2: Contribute to protect and restore biodiversity

D2.1.2 KICK OFF MEETING

WP2 – Project Communication and Capitalization Activities
A2.1 – Start Up Activities

Project partner in charge / Author: LP (CNR)

Other involved partners: PP1, PP2, PP3, PP4, PP5, PP6, PP7, PP8, PP9

Status: final

Public

21st March 2019



ECOSS KICK OFF MEETING (Venice, 12-14/3/19) MINUTES

The Kick off meeting of the project ECOSS was held in Venice, at the ISMAR premises, from March 12th to March 14th. The agenda of the meeting and the list of participants are attached to these minutes and are also available on the project ownCloud repository. The KOM is a way to ensure that all partners are ready to start the implementation work and are clear about what steps to take next. It is a key step in the management and coordination process, as it offers the opportunity for partners to get to know each other, prepare detailed work plans and decide on administrative procedures. The realization of the KOM together with these minutes constitute the project deliverable D2.1.2.

A total of 45 persons participated along the three days and each partner was represented by at least one participant. The full list of the participants is attached to these minutes and available on the project ownCloud repository.

During the meeting two other deliverables were achieved: the project poster (D2.2.2) and the project roll-up (D2.2.4). 10 posters (5 in English and 5 in Italian or Croatian) were delivered to each partner. The poster aims at conveying, in a concise and effective way, the key ECOSS messages at every meetings and workshop foreseen as well as within each institution involved. The project roll-ups, for project visibility on events, were produced in three languages (English, Italian and Croatian) and distributed to each partner. Both the project roll-ups and the posters remained visible during the whole KOM (Figure 1 and 2).



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Figure 1 – The ECOSS KOM participants and the project roll-up in front of the CNR ISMAR premises in Venice.

The meeting was also advertised on the social networks dedicated to the project, both Facebook (https://www.facebook.com/ECOSSproject/) and twitter (@ecoss18). Pictures of the meeting are available on the project repository.

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Figure 2 – The ECOSS project roll-up remained visible during the whole KOM.

The main aim of the meeting was to give relevant technical and administrative communications from the coordination to the partnership and to operatively start the technical activities of the project, presenting and discussing, as well, those that have already been carried out. All the presentations can be found on the project ownCloud repository.

The meeting opened with the welcome address from the coordinator and from the ISMAR acting Director (dr. Rosalia Santoleri). Short presentations from each partners' institutions and the working groups followed. Then, presentations from the ECOSS management team were dedicated to: (i) the project general overview, structure, expected outputs and foreseen deliverables, (ii) the project management structure and tool. Emphasis was given on the current state of the contracts and on relevant aspects of the partnership agreement. The session was closed by the presentation from WP2: WP2 leader gave a general overview of the WP, including the main deliverable and deadlines outlined the activities' organization and the draft plans for the next months.

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The second day of the meeting was opened by the communication from the assigned Programme Manager, Mrs Matilde Cassin. She illustrated the state of the art of the Ita-Hr Programme and gave a detailed overview of the project implementation guidelines. The questions from the audience concerned mainly: (i) how to deal with and report the external assistance contracts, (ii) information about the Croatian FLC, (iii) the rules on budget changes and (iv) the reporting of costs for the advance payment.

The rest of the day was dedicated to the technical aspects of the projects, starting with short presentations of the six Natura 2000 sites involved in ECOSS and with an overview of the main oceanographic observing and monitoring systems ongoing in the Adriatic Area. Then, the leaders of the WP3, 4 and 5 presented their WPs, preparing the ground to the afternoon session, which was dedicated to WPs technical meetings. A first part of this session was carried out in plenary in order to define synergies and links among the different WPs, and the actions needed to achieve the deliverables foreseen within M15. Then, each WP created smaller working groups in order to specifically addresses the activities, the responsibilities roles and timeline. The main outcomes of these meetings were: (i) the individuation of the responsible for each action and deliverable as well as of possible gaps, (ii) the individuation of a common scheme for splitting each activity into sub-actions, each one with a specific deadline, both to organize and monitor the work (iii) the definition of first shared activities among WP3, 4 and 5 useful to achieve effectively the first deliverables, maximizing the synergies.

These outcomes were reported in plenary session on the third day of the KOM, which was then closed with the main recommendations and outline of the next step by the coordinator. Emphasis was given to the role of WP2, which has to communicate the main results and organize workshop with relevant stakeholders who might both contribute to and take advantage from project deliverable.

It is also agreed that, before the next project meeting, foreseen by M15, one or more webmeeting with the whole partnership will be organized. Besides, the opportunity to



organize WP's technical meetings in concomitance with the workshops foreseen within WP2 will be evaluated.

At the end of the meeting the first Steering Committee meeting was carried out.



/enice



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ECOSS KOM Agenda

CNR ISMAR

Arsenale, Tesa 104

Castello 2737/F

Venezia

12-14 March 2019

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Tuesday 12 March, afternoon (14.00-18.00)

- 14.00-14.20 Welcome Coffee
- 14.20-14.30 Welcome address from CNR-ISMAR Director and project coordinator
- 14.30-15.30 Presentations of each project partner
- 15.30-15.45 Overall view of the project (Alessandra Pugnetti CNR ISMAR)
- 15.45–16.15 ECOSS objectives and outputs (Caterina Bergami CNR ISMAR)
- 16.15-16.30 Coffee Break
- 16.30-17.00 Technical and administrative management (Claudia Cesarini CNR ISMAR)
- 17.00-17.30 Communication and capitalization activities (WP2, Grgur Pleslić BWI)
- 17.30-18.00 Questions and Discussion

Wednesday 13 March, whole day (9.30-18.00)

- 9.30-10.00 Communications from the assigned Programme Manager (Matilde Cassin – INTERREG Italy-Croatia)
- 10.00-10.30 Presentation of the six Natura 2000 sites selected in ECOSS (BWI, IZOR, OGS, Parco Delta del Po)
- 10.30-11.00 Overview of the Italian and Croatian marine observatories (Caterina Bergami - CNR ISMAR; Ivica Vilibić - IZOR)
- 11.00-11.30 Coffee Break
- 11:30-12.00 WP3 Design of the Ecological Observing System in the Adriatic Sea (Ivica Vilibić - IZOR)







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12:00-12.30 WP4 - Establishing the Ecological Observing System in the Adriatic Sea (Bruno Cataletto - OGS)

12.30-13.00 WP5 Design and implementation of data infrastructure (Alessandro Sarretta – CNR ISMAR)

13.00-14.00 Lunch

14.00-14.30 Organization of the afternoon WPs' groups and meetings

14.30-17.00 WP3, 4, 5 meetings

17.00 Informal get together

Thursday 14 March, morning (9.00-11.00)

9.00-9.30 Reports from WP3, WP4 and WP5 leaders

9.30-10.30 Steering Committee meeting

10.30 -11.00 Coffee Break and farewell

Organizing Committee:

Simona Armeli, Caterina Bergami, Lucilla Capotondi, Claudia Cesarini, Alessandra Pugnetti and Mariangela Ravaioli (CNR -ISMAR)

With the assistance of:

Barbara Baso and Stefano Mattiazzi (CNR - ISMAR)







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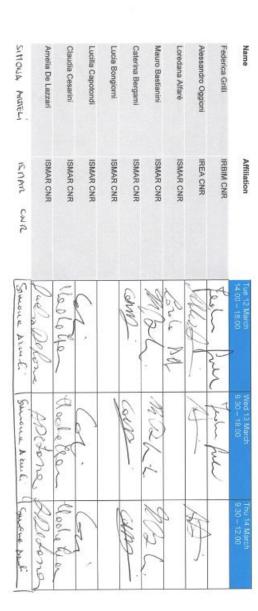
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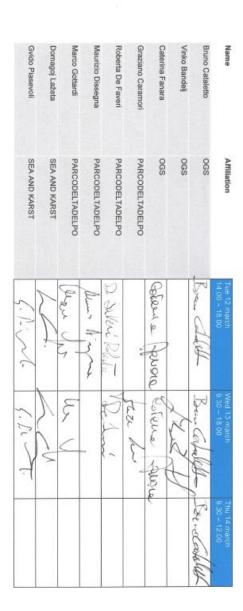
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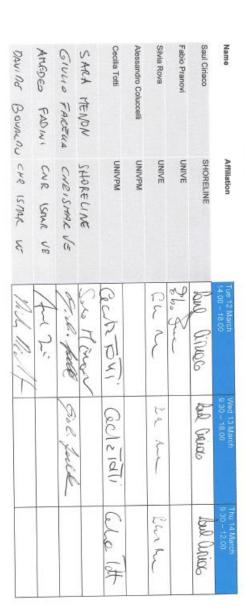
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