

D.2.1.4 – ASTERIS Kick-Off Meeting



1506
UNIVERSITÀ
DEGLI STUDI
DI URBINO
CARLO BO



COMUNE
DI FANO



Document Control Sheet

Project number:	10048765
Project acronym	ASTERIS
Project Title	Adaptation to Saltwater inTrusion in sEa level RIse Scenarios
Start of the project	January 2019
Duration	24 months

Related activity:	2.1. – Start up activitie
Deliverable name:	2.1.4. ASTERIS Kick-Off Meeting – Organisation of the KoM. Urbino - LP will host the event that will cover all the Programme area. 200 attendees expected
Type of deliverable	Report
Language	English
Work Package Title	Communication activities
Work Package number	2
Work Package Leader	Metris research center

Status	Finished
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1. INTRODUCTION

Organisation of several public events throughout the project lifetime will be essential for the involvement of key local actors within the PPs area. They will be also opened and important for reaching stakeholders across Europe and from IT-HR Programme Area. All relevant target groups will be identified (citizens, technical experts, journalists, institutional stakeholders) and each group will be addressed through dedicated communication events such as meetings, ad-hoc seminars, conferences, focus groups, press releases.

Except the KoM and the Final Event, every six months a PP (specific PPs are defined in “Deliverables”) will be in charge of hosting a public event. The project results will be disseminated also through:

- Public Events in Italy and Croatia where 400 attendees are expected. A Final Event where 250 attendees are expected.
- Participation to IT-HR/European Union Institution public events where project representatives will present ASTERIS results and achievements

2. Asteris kick off Meeting

Kick off meeting as the 1st Public Event (central Italy). was organised and hosted by LP and the event that covered the central Adriatic area in Italy. On the project launch meeting held in Urbino on March 28, 2019, the partners shared their WP’s presentations, nominated the project management structure and discussed the next steps in project implementation.

Project managers of all PPs except for IACKR participated on the Kick off meeting in Urbino where Lead partner introduced all partners to the project and administrative issues and presented the main topics of work package management, financial and administrative procedures and information system (SIU).

Briefly, main topics treated during the conference were an overview of the IT-HR Programme;

followed by the project and PPs' presentations; introduction of all Work Packages and all specific activities/budgets; discussion on some AF revisions and the request of the project duration extension due to the significant delay in starting project activities; and at the end Q&A, taking also advantage of the JS PM presence at the meeting.

Each project partner appointed their Technical and Financial representative in the framework of the ASTERIS Steering Committee. Overall Project Management team has also been nominated - Project manager, Finance manager and Communication manager.

Metris as PP4 representatives Andrea Vareško and Daglas Koraca participated on a Kick off meeting in Urbino on March 28-29th 2019, where all partners met and agreed about forwarding project implementation.









ANNEXES

- Photos of presenting the Metris role in the project
- Signed Attendance list