

MINUTES

Stakeholder meetings highlighting priority actions

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D.4.4.3

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General introduction and remarks on the FRAMESPORT project

- FRAMESPORT project aims to perform a coordinated initiative supporting an integrated and sustainable development of small ports from a strategic perspective, thus allowing them to be pro-active socio-economic drivers of the development in the Adriatic coasts.
- Such a strategic objective calls for a multifaceted approach, including both the adoption of concrete pilot actions as well as the identification of priority themes to be promoted within the overall strategy.
- Priorities will be individuated by means of a bottom-up approach, involving local and national stakeholders since the project inception phase. Partners, which have been chosen in order to guarantee a wide territorial approach, will address planning and management topics, business models implementation, enhancement of training and competence, as well as develop ICT tools and services, thus supporting an effective development of small ports in the whole IT-HR area.
- Furthermore, a tailor-made ICT platform will collect and systematize relevant key data on small ports to be shared as starting point for any further development. FRAMESPORT will build on existing knowledge and capitalize the results of pilot initiatives by integrating them into a new strategic framework boosting small-scale maritime nodes' performances along the Adriatic coasts.

1. MINUTES of the meeting (MoM)

The brief from the stakeholders' meeting

March 28th 2023.

Hotel Adria

Dubrovnik, Croatia

On March 28th, The Ministry of the Sea, Transport, and Infrastructure held a meeting with industry-relevant stakeholders in the premises of the Hotel Adria in Dubrovnik. The stakeholders included representatives from the several port authorities and county port authorities from the Dubrovnik-Neretva County. The meeting aimed to discuss the priority actions required to define the key performance indicators to be tackled within the FRAMESPORT strategy. The stakeholders were presented with a questionnaire containing 35 key performance indicators divided into seven categories, which they graded on a scale of 1-10. The meeting was highly informative and ensured that the stakeholders' opinions were included in the project's decision-making process.

D.4.4.3. Stakeholder meetings highlighting priority actions

At least 1 meeting is going to be organized per each region/county. Unlike the meetings organized within the deliverable D.4.4.2 “Stakeholder meetings implementing database”, the meeting under D.4.4.3 will be aimed at discussing the priority actions to highlight the main themes as well as defining the key performance indicators to be tackled within the strategy. This meeting must be organized to dialogue with stakeholders and deliver relevant hints and suggestions, thus preparing key consultation meetings foreseen in WP3.

1.1. Organization of the stakeholders’ meeting

On March 28th, The Ministry of the Sea, Transport, and Infrastructure held a meeting in the premises of Hotel Adria in Dubrovnik. The stakeholders included representatives from the several port authorities and county port authorities from the Dubrovnik-Neretva County. The meeting started with an overview of the current status of the FRAMESPORT project, highlighting what has been done so far and what needs to be accomplished by the end of the project. The primary objective of the meeting was to consult and discuss with the industry-relevant stakeholders the priority actions required to highlight the main themes and define the key performance indicators to be tackled within the FRAMESPORT strategy.

During the meeting, the stakeholders were presented with a questionnaire compiled by The Ministry of the Sea, Transport, and Infrastructure containing five open-ended questions and 35 key performance indicators divided into seven categories. The stakeholders were required to grade each KPI on a scale of 1-10 to highlight the most important ones. The Ministry developed this questionnaire within WP4, where they are the lead partner, and the answers gathered will be used to create Deliverable D.4.5.2, the Joint Report on Priority Actions and KPIs.

The meeting was highly informative, and the stakeholders were actively involved in the consultation and discussion. At the end of the meeting, the stakeholders were thanked for their participation and contribution, and the coordinators emphasized the importance of their feedback for the project's success. The meeting was a crucial step in the development of the FRAMESPORT strategy and ensured that the stakeholders' opinions were considered and included in the project's decision-making process.

2. Meeting agenda

- **Overview of the FRAMESPORT project and progress made so far.**

The first agenda point provides an overview of the FRAMESPORT project and progress made so far, including the data collection process and stakeholder consultations. The purpose was to inform stakeholders of the project's status and ensure that everyone is on the same page.

- **Review of the questionnaire compiled by The Ministry of the Sea, Transport, and Infrastructure.**

The second agenda point is a review of the questionnaire compiled by The Ministry of the Sea, Transport, and Infrastructure, containing five open-ended questions and 35 key performance indicators divided into seven categories. The purpose was to familiarize stakeholders with the questionnaire's content and facilitate its use in the subsequent discussion.

- **Discussion on priority actions for the FRAMESPORT strategy.**

During the third agenda point, stakeholders engaged in a discussion about the priority actions required to highlight the main themes and define the key performance indicators to be tackled within the FRAMESPORT strategy. The purpose was to ensure that stakeholders' perspectives and priorities are considered when determining the project's direction.

- **Overview of the next steps for the FRAMESPORT project.**

The fourth agenda point involved planning for the next steps of the FRAMESPORT project based on the consultation and discussion with stakeholders. The purpose was to ensure that the project continues to move forward in a direction that aligns with the stakeholders' input and the project's objectives.

2.1. Attendees at the meeting

The meeting registered a total number of 12 participants from 8 entities, of which n.6 Regional public authorities, n.3 National public authorities, n.3 Enterprises.