

Joint methodology for the implementation of the WP5

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Deliverable Number D.5.1.1.

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Document Control Sheet

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| Project number: | |
| Project acronym | SUSPORT |
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| Duration | 36 months |

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| Work Package Leader | Agenzia di Sviluppo, Azienda speciale Camera di commercio Chieti Pescara |

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Introduction

The ports of the cross-border area do not have a common model of environmental planning and energy efficiency: on the Italian side, Port System Authorities have ministerial guidelines, which do not apply to the whole territory and on the Croatian side ports have their own impact mitigation strategies.

As a result, a lack in efficient coordination and a common cross-border strategy is assessed. It is so necessary to strengthen the institutional capacity and cross-border governance for the joint planning of the reduction of the environmental impact and of the emission of greenhouse gases between all ports in the Programme Area, creating a long-term cross-border institutional platform in order to share know-how and best practices, at the same time supporting their competitiveness to improve their connection and integration to the TEN-T corridors and increasing collaboration and cohesion at cross-border level, with benefits on both sides of the border.

The main objective of WP5 “Providing a strategic framework for enhancing port environmental sustainability, energy efficiency” is to mainstream SUSPORT’s project results at a high institutional level, ensuring their durability and transferability.

This has been designed in a two-step approach process that will allow to succeed in the generation of 3 coordinated outputs:

- 1) a Memorandum of Understanding for enhancing port environmental sustainability and energy efficiency;
- 2) the creation of a cross-border cooperation network for enhancing port environmental sustainability and energy efficiency in the Programme Area;
- 3) ad hoc recommendations to convey lessons learned in the projects to EUSALP, EUSAIR and EUSDR.

The Work Package has 2 activities:

- Coordination
- Institutional cooperation on port environmental sustainability and energy efficiency

The first activity foresees the overall coordination through the drafting of a joint methodology for the implementation of the WP5 activities (D.5.1.1.) comprising deadlines, responsibilities, intermediate and final milestones, PPs’ responsibilities and report templates. Moreover, Technical Committee (TC) meetings (D.5.1.2.) will take place back-to-back with Project Steering Committees or as needed, both bilaterally and multilaterally, in case of specific need.

The second activity foresees the basis for enhanced and long-term institutional cooperation in the topics tackled by the project in the Programme Area and beyond, as defined below in the responsibilities and contributions sub-section.

The present document contains the output of the first deliverable D.5.1.1.

Strategical approach

The implementation of WP5 relies on the output of the territorial needs assessments (TNA) on port environmental sustainability and energy efficiency (WP3) and pilot actions results (WP4). These outputs will be elaborated into a strategy/framework which will be disseminated at higher institutional level and among stakeholders, thus ensuring durability and transferability of project results.

The strategy will contain: priority measures, advice on technologies to be adopted, governance structures, timeframe, impacts, policy recommendations for EUSALP, EUSAIR, EUSDR.

Methodology

This document is a methodology for the implementation of WP5 and it foresees the overall coordination of all activities to be implemented within WP5.

Responsibilities and contributions

Partners responsible for the delivery of planned deliverables:

- 1) LP - ADSPMAO
- 2) PP7 - Agenzia di Sviluppo (ASVI)
- 3) PP10 - KIP

LP is in charge of elaborating policy recommendations to be transferred to the EUSALP AG no. 4 for uptake of the project's results at EUSALP level.

LP will:

- share with other involved partners frameworks to be used in drafting documents;
- elaborate the policy recommendations using the shared framework, MS Word vertical Document (about 10 pages);
- adopt all actions required to stay in line with scheduled deadlines;
- participate to the technical coordination meetings organized;
- regularly communicate with all involved partners ;
- contribute to the definition of contents of MoU;
- regularly inform WP leader about progress of the activity.

ASVI will:

- regularly communicate with all involved partners and follow their work;
- inform all partners about deadlines to be respected and check that all activities are done as foreseen in the approved application form;
- regularly check partners work and, if needed, implement mitigating measures;
- organize technical coordination meetings to coordinate the WP activities, monitor the activities development, compare and exchange results;
- keep the LP informed about the WP progress and its results;
- contribute to the definition of contents of MoU;

- share with other partners frameworks to be used in drafting documents;
- elaborate the policy recommendations using the shared framework, MS Word vertical Document (about 10 pages);
- elaborate the cross-border strategy using the shared framework, MS Word vertical Document (about 30 pages);
- adopt all actions required to stay in line with scheduled deadlines.

PP10 will:

- share with other involved partners frameworks to be used in drafting documents;
- elaborate the policy recommendations using the shared framework, MS Word vertical Document (about 10 pages);
- adopt all actions required to stay in line with scheduled deadlines;
- participate to the technical coordination meetings organized;
- regularly communicate with all involved partners ;
- contribute to the definition of contents of MoU;
- regularly inform WP leader about progress of the activity.

All partners are committed to a MoU during the final conference, to be held in Trieste in June 2023.

Templates

All deliverables must be drafted in templates in line with those adopted for previous documents released in other WPS. Templates must be in line with all branding rules (for more information, see: communication guidelines), and contain: Project logo; Blue wave; Document control sheet; Disclaimer.

If other logos are included in the document, it must be in compliance with the branding rules. Partners must deliver all documents in the doc or docx format so it can be formatted if necessary.

WP leader and LP will check all documents and ask partners to modify them if needed.

Milestones

The main objective of the WP5 is to improve the planning capacities of the key ports in the Programme area on environmental sustainability and energy efficiency of port operations, through territorial and best practice analyses, leading to a detailed action plan per each port.

The milestones are:

- A joint methodology for the implementation of WP;
- A cross-border model of an action plan for enhancing port environmental sustainability and energy efficiency in the form of a template.

- The definition of contents of a memorandum of Understanding for enhancing port environmental sustainability and energy efficiency;
- The collection of project outputs necessary to draft ad hoc recommendations to convey lessons learned in the projects to EUSALP, EUSAIR and EUSDR
- Technical coordination meetings.

Deadlines

The deadlines for all WP5 activities are given in the project Gantt provided by the Lead partner updated after project's extension approval. All WP activities should finish in June 2023.

Below is representation of the Activities, their logical Synergies, start and end Dates, Involvement of resources according to the overall Project Gantt.

| SUSPORT – GANTT | | | 2023 | | | | | | |
|---|--|----------------|------|-----|-----|-----|-----|-----|------|
| | | | Dec | Jan | Feb | Mar | Apr | May | June |
| | | | M30 | M31 | M32 | M33 | M34 | M35 | M36 |
| Deliverable no. | Deliverable title (max 100 ch) | Responsible PP | 6 | | | | | | |
| WP5 - Providing a strategic framework for enhancing cross-border port environmental sustainability and energy efficiency | | | | | | | | | |
| A.5.1 - WP Coordination | | PP7 - ASVI | | | | | | | |
| D.5.1.1 | Joint methodology for the implementation of the WP | PP7 - ASVI | | | | | | | |
| D.5.1.2 | Technical coordination meetings | PP7 - ASVI | | | | | | | |
| A.5.2 - Institutional cooperation on port environmental sustainability and energy efficiency | | PP7 - ASVI | | | | | | | |
| D.5.2.1 | Policy recommendations for EUSAIR | PP7 - ASVI | | | | | | | |
| D.5.2.2 | Policy recommendations for EUSALP | LP - AdSP MAO | | | | | | | |
| D.5.2.3 | Policy recommendations for EUSDR | PP10 - KIP | | | | | | | |
| D.5.2.4 | Cross-border strategy for the enhancement of port environmental sustainability and energy efficiency | PP7 - ASVI | | | | | | | |
| D.5.2.5 | MoU for enhancing port environmental sustainability and energy efficiency | LP - AdSP MAO | | | | | | | |