

2014 - 2020 Interreg V-A  
Italy - Croatia CBC Programme  
Call for proposal 2019 Strategic

## CoAStal and marine waters integrated monitoring systems for ecosystems proteCtion AnD managemEnt

**CASCADE**

Project ID: 10255941

Priority Axis: Environment and cultural heritage

Specific objective: Improve the environmental quality conditions of the sea and coastal area by  
use of sustainable and innovative technologies and approaches

### D2.1.2

## Kick-off meeting event and report

PP in charge: LP – Regione Puglia and PP1 - CMCC

Final version

Public document

June, 2020

Project acronym	<b>CASCADE</b>
Project ID number	<b>10255941</b>
Project title	<b>CoAStal and marine waters integrated monitoring systems for ecosystems protection AnD managemEnt</b>
Priority axis	<b>3 - Environment and cultural heritage</b>
Specific objective	<b>3.2 - Contribute to protect and restore biodiversity</b>
Strategic theme	<b>3.2.1 - Marine environment</b>
Word Package number	<b>WP2</b>
Word Package title	<b>Communication activities</b>
Activity number	<b>Activity 2.1</b>
Activity title	<b>Start-up activities</b>
Partner in charge	<b>LP – Regione Puglia and PP1 – CMCC</b>
Partners involved	-

TABLE OF CONTENT

1 Introduction .....	4
2 Participants .....	5
3 Agenda .....	6
4 Minutes .....	8
5 Conclusion .....	17

## 1. Introduction

The CASCADE kick-off meeting was held among all project partners on the 26<sup>th</sup> and 30<sup>th</sup> of June 2020 as web-meeting due to COVID 19 emergency.

Its objective was to introduce the members of the project team of the whole partnership and share more details about the project, establishing the basis for its smooth implementation.



Fig. 01: Kick-Off meeting poster

Representatives of all project partners participated in the meeting and discussed the concept as well as the steps necessary to implement it.

Furthermore, the Project officer participated in the meeting to show a general presentation of the Programme and of main project implementation rules.

The meeting was chaired by Adriana Maria Lotito, Project Manager of CASCADE project, and started at 10:00.

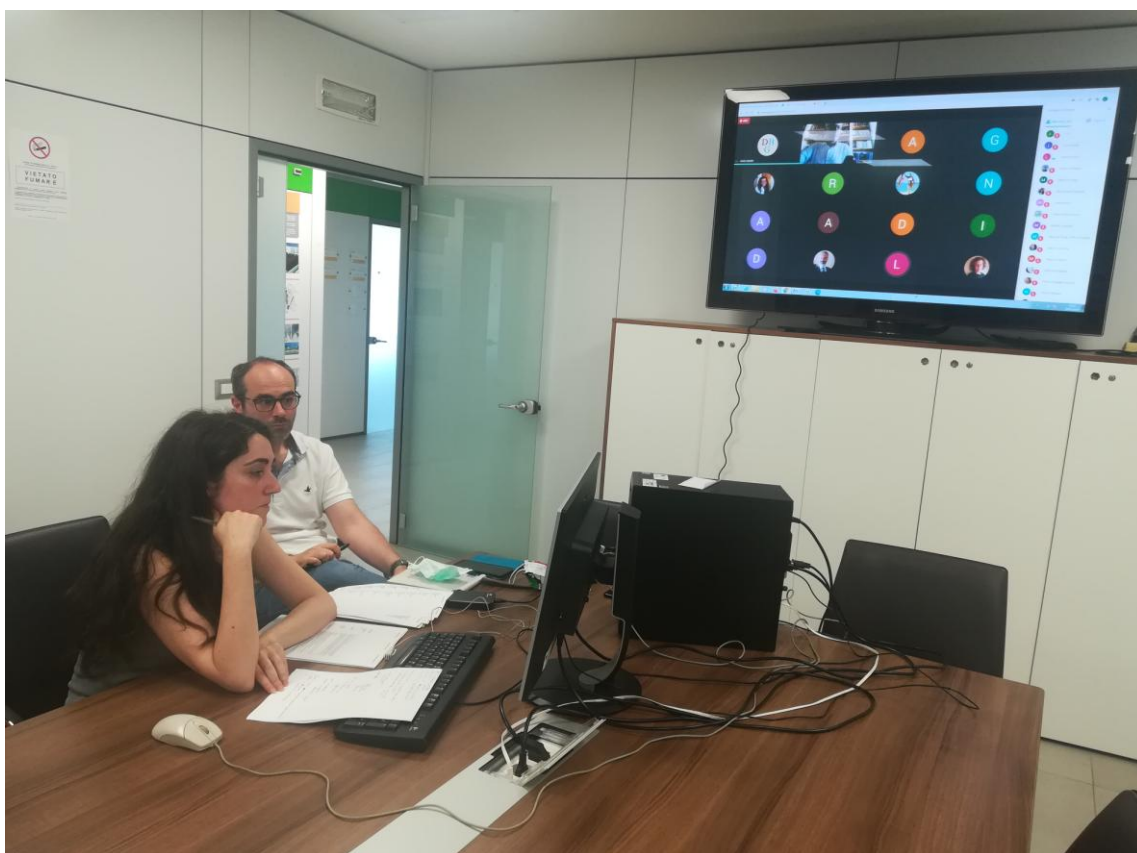


Fig. 02: The Project Manager introduces the meeting activities

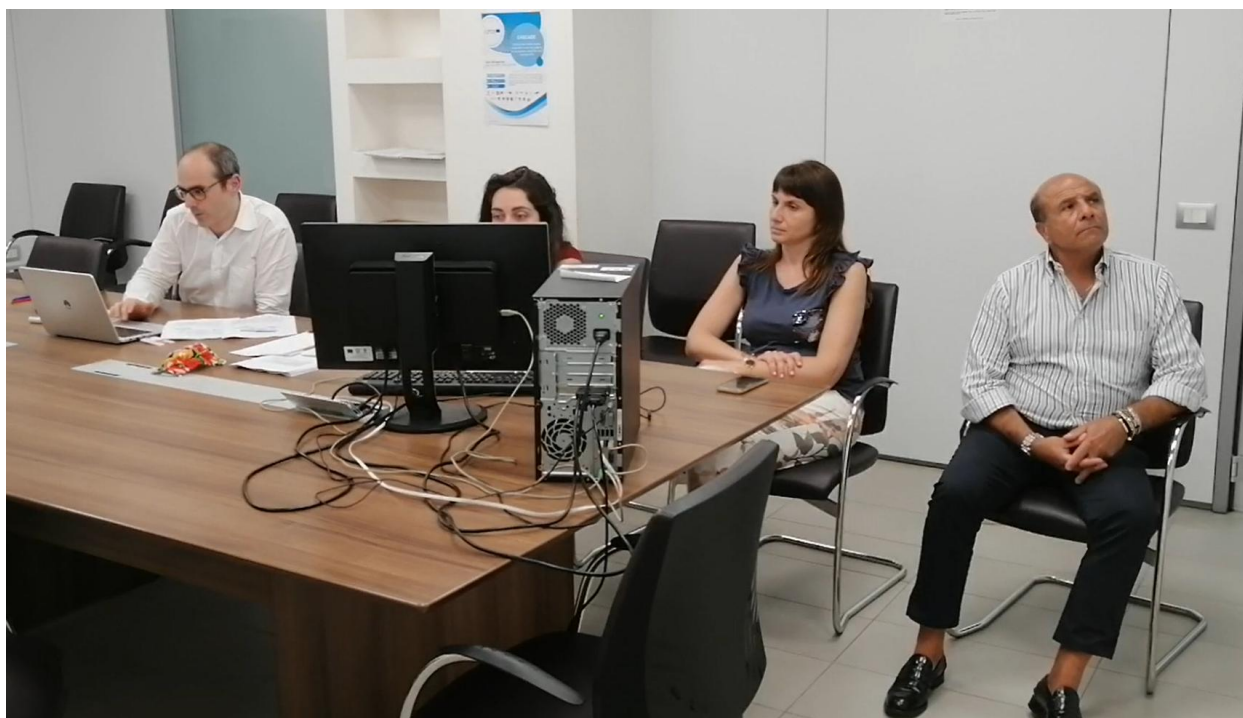


Fig. 03: LP staff during the meeting

The first kick-off meeting day focused on a general introduction about project vision, project management, objectives and outcomes as well as on partners' individual expectations through short presentations based on their previous experiences and know-how.

Furthermore, the WP1 - Project management and coordination of activities and WP2 - Communication activities were presented and discussed among all partners.

On the second day the technical tasks of WP3 - Coastal Marine Environment characterization of (species and) ecosystems, WP4 - Monitoring (observations and modelling) and information system and WP5 - Pilots for endangered species restoration and Integrated coastal/marine management system were discussed in depth and further developed in brainstorming sessions.



## 2. Participants

All partners attended the kickoff meeting with their own representatives and project team members.

The list of project partners is shown in the table below:

No.	Project partner	COUNTRY
1	LP - APULIA REGION	ITALY
2	PP1 - EURO-MEDITERRANEAN CENTER ON CLIMATE CHANGE FOUNDATION	ITALY
3	PP2 - RUĐER BOŠKOVIĆ INSTITUTE	CROATIA
4	PP3 - DUBROVNIK NERETVA COUNTY	CROATIA
5	PP4 - ENVIRONMENTAL PROTECTION AGENCY OF FRIULI VENEZIA GIULIA	ITALY
6	PP5 - IUAV UNIVERSITY OF VENICE	ITALY
7	PP6 - ALMA MATER STUDIORUM - UNIVERSITY OF BOLOGNA	ITALY
8	PP7 - REGIONAL AGENCY FOR PREVENTION, ENVIRONMENT AND ENERGY IN EMILIA ROMAGNA	ITALY
9	PP8 - DELTA 2000 CONSORTIUM COMPANY WITH LIMITED LIABILITY	ITALY
10	PP9 - UNIVERSITY OF SALENTO	ITALY
11	PP10 - INSTITUTE OF OCEANOGRAPHY AND FISHERIES	CROATIA
12	PP11 - ADRIATIC TRAINING AND RESEARCH CENTRE FOR ACCIDENTAL MARINE POLLUTION PREPAREDNESS AND RESPONSE - ATRAC	CROATIA
13	PP12 - CITY OF NIN	CROATIA
14	PP13 - UNIVERSITY OF MOLISE	ITALY
15	PP14 - MARCHE REGION – PRODUCTIVE ACTIVITIES, EDUCATION AND LABOUR	ITALY
16	PP15 - PUBLIC INSTITUTION FOR THE MANAGEMENT OF PROTECTED AREAS IN THE AREA OF SPLIT-DALMATIA COUNTY SEA AND KARST	CROATIA

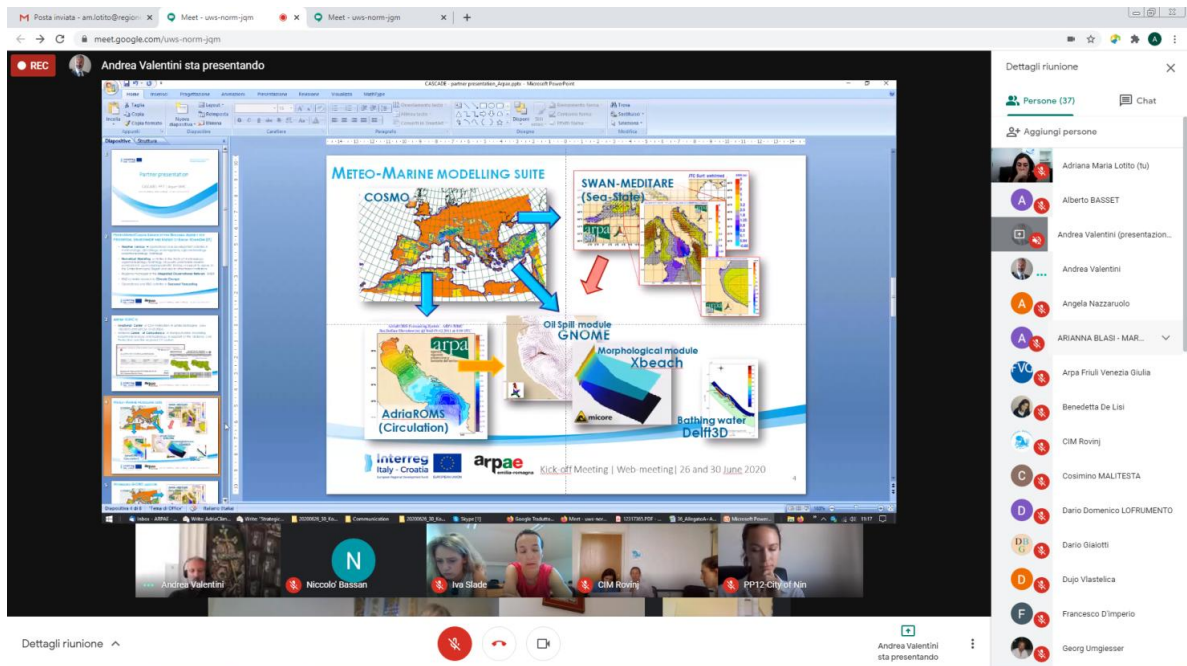
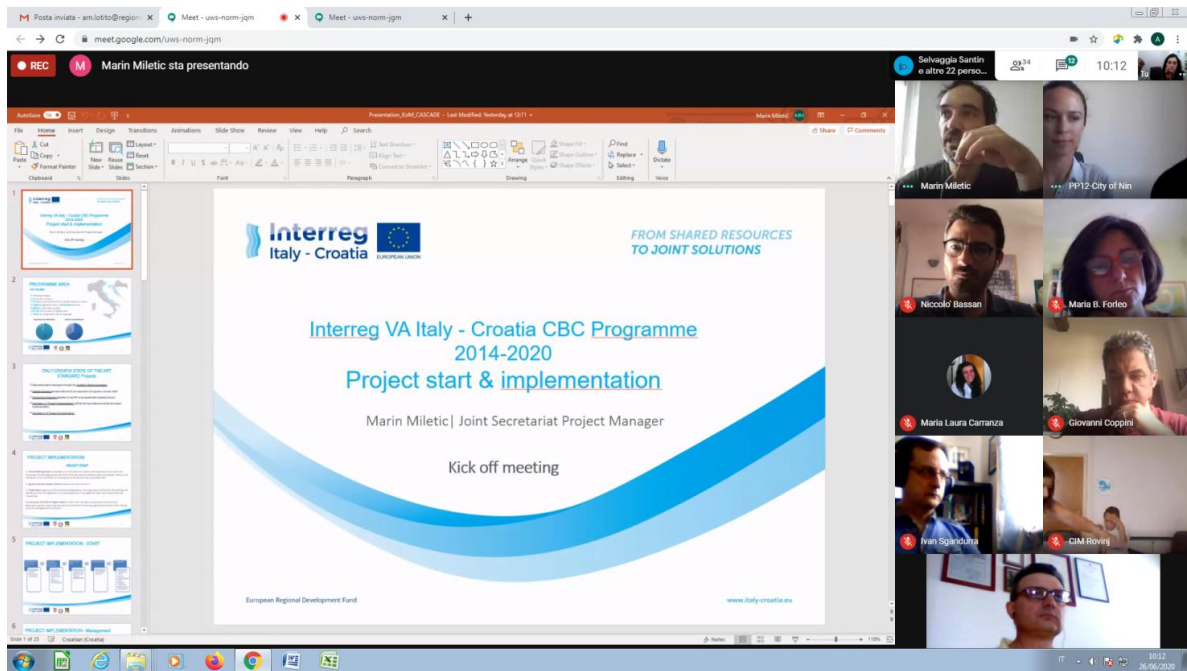


Fig. 04: Screenshots captured during the meeting



### 3. Agenda

The kick-off meeting agenda is attached in ANNEX 1.

### 4. Minutes

The meeting was chaired by Adriana Maria Lotito, Regione Puglia, as Project Manager of CASCADE Project, and was structured as follows:

- Opening of the meeting and Welcome:
- State of the art of Italy – Croatia Programme and project expectations
- Introduction to the project
- Partners' presentation
- WP 1 - Project management
- WP 2 - Communication activities
- WP3 - Coastal Marine Environment characterization of (species and) ecosystems
- WP4 - Monitoring (observations and modelling) and information system
- WP5 - Pilots for endangered species restoration and Integrated coastal/marine management system
- General discussion about technical aspects

#### **Opening of the meeting and institutional greetings.**

Ms. Lotito opened the kick off meeting, thanking the project officer and other partners for their participation. She introduced Mr Giovanni Tarquinio, manager of Puglia Region, representing the Director of Mobility, Urban Quality, Public Works, Ecology and Landscape Department.

Mr Tarquinio conveyed the greetings of the Director to CASCADE partners, and wished a fruitful collaboration for the success of the project.

#### **State of the art of Italy – Croatia Programme and project expectations**

The Joint Secretariat project officer presented a brief description of the programme, highlighting:

- different steps and rules of the strategic project implementation and reporting;
- main reference documents of the programme (Factsheet n. 6 "Project Implementation", Factsheet nr. 8 "Project Communication" etc..).

### Introduction to the project

Dr. Lotito continued the meeting giving an overall presentation of project, main activities and expected results, focusing the attention on deliverables and outputs. She also mentioned that the clearing process was concluded in June 2020.

She informed partners that the Subsidy Contract had not been signed yet, and additional information was asked to Mr. Miletic. The JS representative declared that the elaboration of the Subsidy Contract was in process.

The LP representative, on behalf of the entire partnership, stressed as for public administrations it is of extreme importance to sign the Partnership agreement in order to start internal procedures for hiring staff to be assigned to the project and for tendering external expertise and services. A further delay in the signature of the contract may impair the regular implementation of the project.

Then, there was a detailed presentation of activities, work-packages, partners' involvement and timeline. The project Gantt chart describing work plan and plan of deadlines was presented and discussed. All partners agreed.

### Partner's presentation

All partners presented a brief description of their profile, expertise and activities useful for the project, of the team assigned to the project and roles, of their expectations in CASCADE project and of the key contact person.

In the table below are showed the key members of the project team involved in CASCADE project at the time being.

Project partner	PROJECT TEAM
LP - APULIA REGION	Adriana Maria Lotito PROJECT MANAGER Francesco D'Imperio FINANCIAL MANAGER Valentina De Pinto Technical staff
PP1 - EURO-MEDITERRANEAN CENTER ON CLIMATE CHANGE FOUNDATION	Giovanni Coppini Ivan Federico Paola Agostini Rita Lecci
PP2 - RUĐER BOŠKOVIĆ INSTITUTE	Ana Baričević

	Daniela Marić Pfannkuchen Martin Pfannkuchen Mirta Smodlaka Tanković
PP3 - DUBROVNIK NERETVA COUNTY	Miho Baće Project manager Iva Slade Administrative and financial coordinator Ivana Kristović Promotion and dissemination coordinator
PP4 - ENVIRONMENTAL PROTECTION AGENCY OF FRIULI VENEZIA GIULIA	Bettoso Nicola Marine biology Lisa Faresi Marine biology Celio Massimo Physical oceanography Gaiotti Dario Marine modeling Gianesini Elena News ad data dissemination
PP5 - IUAV UNIVERSITY OF VENICE	Francesco Musco Scientific Coordinator Niccolò Bassan Project Officer and Researcher Daniele Brigolin Co-Scientific Coordinator Federico Fabbri Junior Researcher
PP6 - ALMA MATER STUDIORUM - UNIVERSITY OF BOLOGNA	Rossella Pistocchi Project manager / Communication manager Gloria Bigli Project administrative responsible Raffaella Bagnani Financial Manager
PP7 - REGIONAL AGENCY FOR PREVENTION, ENVIRONMENT AND ENERGY IN EMILIA ROMAGNA	Carlo Cacciamani Head of Arpae-SIMC Andrea Valentini PM / Scientific coordinator Barbara Ramponi Financial manager Lidia Bressan Scientist / technician Silvia Unguendoli Scientist / technician
PP8 - DELTA 2000 CONSORTIUM COMPANY WITH LIMITED LIABILITY	Angela Nazzaruolo Coordinator Paola Palmonari Financial Manager Marzia Cavazzini Communication And Technical Support Chiara Occhi Technical Support
PP9 - UNIVERSITY OF SALENTO	Cosimino Malitesta, Giuseppe De Benedetto, Maurizio Pinna,

	Elisabetta Mazzotta Franca Sangiorgio, Fabio Vignes      Members of UniSalento RU
PP10 - INSTITUTE OF OCEANOGRAPHY AND FISHERIES	Ivana Ujević and Romana Roje-Busatto (Laboratory for Plankton and Shellfish Toxicity(shellfish biotoxin analysis)) Jelena Lušić, Jelena Mandić and Danijela Bogner (Laboratory of Chemical Oceanography and Sedimentology of the Sea (chemical analysis of water samples (sediment samples analysis))
PP11 - ADRIATIC TRAINING AND RESEARCH CENTRE FOR ACCIDENTAL MARINE POLLUTION PREPAREDNESS AND RESPONSE - ATRAC	Anja Pilepić      Project coordinator Vedran Martinić Project Manager
PP12 - CITY OF NIN	Gordana Lipotica      Financial manager Borjan Andrija Peša Communication manager
PP13 - UNIVERSITY OF MOLISE	M Laura Carranza Project Manager (Ecologist) Angela Stanisci Ecologist Maria B Forleo Economist Silvia Reale Financial Manager Mirko Di Febbraro Ecological Modeller Marco Ottaviano Technical Support
PP14 - MARCHE REGION – PRODUCTIVE ACTIVITIES, EDUCATION AND LABOUR	Luigi Diotallevi Giorgio Filomena Arianna Blasi Toccaceli Natalino Barbizzi
PP15 - PUBLIC INSTITUTION FOR THE MANAGEMENT OF PROTECTED AREAS IN THE AREA OF SPLIT- DALMATIA COUNTY SEA AND KARST	Zvonimir Matijević Project manager Dujo Vlastelica Financial manager Jelena Kurtović Mrčelić Protected area manager Jelena Bajić Communication manager Domagoj Lažeta Procurement and contract control

### WP 1 - Project management and coordination of activities

Mr D'Imperio, Apulia Region, presented the WP1 - Project management and coordination of activities that will warrant an effective and efficient partnership coordination, suggesting the use of tools for

internal communication chosen in agreement with all partners to ensure partners' remote access to project documents, upload and download files, instant messaging and online conferences options.

He described the different activities of the package WP1 and the related deliverable.

He shared the CASCADE project workplan and the time-plan, highlighting that these documents will be periodically reviewed and updated according to project implementation.

He presented the CASCADE budget for partner and for WP, the rules for reporting activities, asking to respect the report deadlines, and the different procedures for budget change.

He communicated to the partner the CASCADE project CUP.



*Presidenza del Consiglio dei Ministri*  
-Comitato Interministeriale per la Programmazione Economica -

<b>CUP ASSEGNATO AL PROGETTO</b>	<b>B29E20000270001</b>
<b>--DESCRIZIONE DEL PROGETTO--</b>	
<b>Localizzazione</b>	REGIONE VENETO REGIONE FRILUI-VENEZIA GIULIA REGIONE EMILIA-ROMAGNA REGIONE MARCHE REGIONE ABRUZZO REGIONE MOLISE REGIONE PUGLIA CROAZIA
<small>Previdibile situazione del progetto</small>	<small>CASCADE - COASTAL AND MARINE WATERS</small>

### WP 2 – Communication activities

Ms Daniela Maric from RUDER BOŠKOVIĆ INSTITUTE presented WP2 - Communication activities.

She described the different activities of WP2 and the related deliverable and, starting from Italy-Croatia Programme Factsheet n. 8, illustrated the following points:

- the MA already envisioned a coherent communication strategy for the whole Italy-Croatia Interreg Programme projects;
- it is necessary that not only project deliverables, but also activities are disseminated;
- WP2 leader is a collector of contributes from all other WPs;
- all PPs should participate in the Communication activities.

All partners agreed that, due to the COVID 19 emergency, it is necessary to identify additional and / or replacement methods for the organization of events and for the involvement of all stakeholders.

### WP 3 - Coastal Marine Environment characterization of (species and) ecosystems

Ms Busatto from INSTITUTE OF OCEANOGRAPHY AND FISHERIES presented the WP3 - Coastal Marine Environment characterization of (species and) ecosystems.



She described the main objective of the WP:

- gathering existing information and monitoring activities in the Pilot areas;
- gathering information related to existing modelling tools and available results for the Pilot areas.

Gathered existing datasets and modelling products from all partners and Pilot areas will be analysed and harmonised in order to assess present strategies and plan subsequent optimal monitoring and modelling strategies.

She presented all the CASCADE project pilot areas and the main expected outputs.

She highlighted that due to the delay in the project start, some activities periods will need to be extended.

#### **WP4 - Monitoring (observations and modelling) and information system**

In the presentation of WP4 by CMCC, Giovanni Coppini reviewed the objectives and main activities of the WP. For each of the three Activities, the WP leader described the main tasks, the participating partners, the expected deliverables. He proposed several activities for the next weeks, including organization of web meetings for each task to plan future activities and prepare specific Gantt charts, and also to verify the plan for purchasing observing instruments and to check any possible delay or problem related to specific risks.

#### **WP 5 - Pilots for endangered species restoration and Integrated coastal/marine management system**

Ms Valentina de Pinto from Apulia Region presented the WP.

She exposed that WP5 will include first of all an assessment, based on WP3 and WP4 data, of hazards, impacts and vulnerability of endangered ecosystems for each Pilot (Activity 5.1).

Then different restoration tests and soft actions for each Pilot will be implemented (Activity 5.2)

Relevant partners will develop integrated coastal/marine management systems and will define guidelines and best practices for Maritime Spatial Planning (MSP), Integrated Coastal Zone Management (ICZM) and Land-Sea Interactions (LSI) (Activity 5.3).

Moreover, for Activities 5.2 and 5.3 workshops will be organized for each Pilot to involve stakeholders.

Finally, a website on Ocean Literacy for the Adriatic Sea will be provided, to collect project results, partners' expertise, videos and webinars.

Beside the creation of this interactive hub, events for local communities will be organized, including guided tours, scuba diving, laboratories and didactical activities for schools.

**All presentations are available in the CASCADE Repository**

### **Conclusions**

The CASCADE kick-off was a successful event with a significant participation of all project partners; the meeting was a quite productive opportunity for deepening PP relationships and address implementation issues.

In this regard, during the kick-off it was possible to share an overall vision of the project among all partners, to share information and updates and to identify the key people for the different activities.

All partners expressed the need to extend some of the activities foreseen in the project and agreed to organize subsequent thematic meetings on the different WPs which will foresee the participation of the partners involved in the activities.

# KICK-OFF MEETING AGENDA

Web-meeting organized by Regione Puglia and CMCC

26<sup>th</sup> June 2020 – 30<sup>th</sup> June 2020

**Friday, 26<sup>th</sup> June 2020, 10:00 – 13:30**

<b>10.00 - 10.10</b>	<b>Opening of the meeting and Welcome</b>	<i>Apulia Region</i>
<b>10.10 - 10.30</b>	<b>Italy-Croatia Programme</b> General presentation of the Programme and of main project implementation rules	<i>Marin Miletic, Project officer - JS</i>
<b>10.30 - 11.30</b>	<b>Project partners' presentation</b>	<i>All partners (3' each)</i>
<b>11.30 - 11.50</b>	<b>Introduction to CASCADE</b> General presentation of the project	<i>Apulia Region</i>
<b>12.00 - 12.30</b>	<b>WP1 - Project management and coordination of activities</b>	<i>Apulia Region</i>
<b>12.30 - 13.00</b>	<b>WP2 - Communication activities</b>	<i>Ruđer Bošković Institute</i>
<b>13.00 - 13.30</b>	<b>General discussion about project management and communication</b>	<i>All partners</i>

**Tuesday, 30<sup>th</sup> June 2020, 14:30 – 17:30**

<b>14.30 - 14.50</b>	<b>WP3 - Coastal Marine Environment characterization of (species and) ecosystems</b>	<i>Institute of Oceanography and Fisheries</i>
<b>14.50 - 15.10</b>	<b>WP4 - Monitoring (observations and modelling) and information system</b>	<i>Euro-Mediterranean Center on Climate Change Foundation</i>
<b>15.10 - 15.30</b>	<b>WP5 - Pilots for endangered species restoration and Integrated coastal/marine management system</b>	<i>Apulia Region</i>
<b>15.30 - 16.10</b>	<b>General discussion about technical aspects</b>	<i>All partners</i>
<b>16.10 - 16.20</b>	<b>Next steps &amp; Conclusions</b>	<i>Apulia Region</i>
<b>16.30 - 17:30</b>	<b>Steering Committee - 1st meeting</b>	<i>All partners (SC members)</i>

Technical details

Please use the following link to attend the meeting: <https://meet.google.com/uws-norm-jgm>

**Please consider that the meeting will be recorded.** By joining the meeting you authorize Regione Puglia to photograph (still photo, film, videotape, or digital imagery/video) and record (audiotape or digital) the meeting for the purpose of publicity and public information about CASCADE project. Photography / recording(s) could appear on Regione Puglia's and other project partners' website and/or elsewhere on the Internet and/or on journals/newspapers and/or TV. You understand that Regione Puglia, and the partner organizations with which it has partnered, has/shall have all legal rights to the photography / recording(s) and that you give up any and all rights to these organizations and will not receive any payment or compensation for the same now or in the future. You hereby release and discharge Regione Puglia, its subsidiaries, and its and their employees, agents, and representatives from any claims, liability, or results caused by the use of such photography/recording(s) as provided herein.