

**Project ARGOS**

***Shared governance of sustainable fisheries  
and aquaculture activities as leverage  
to protect the marine resources in the Adriatic sea***

**WP3 – GOVERNANCE FRAMEWORK**

ACTIVITY 3.1 Establishment and functioning of the governance framework

**Memorandum of understanding of the *Adriatic Advisory Committee***

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### ARTICLE 1

#### TASKS AND RESPONSABILITIES

As a daily consultation and guiding body, the *Adriatic Advisory Committee (AAC)* supervises technical-scientific project topics and endorses technical (common measures, protocols) and governance (plans, recommendations) proposals to the *Steering Committee (SC)*. AAC also proposes endorsements for coordinated intervention and shared measures for the protection of marine species and habitats. Biological, ecological, environmental, productive and socio-economic aspects will be evaluated and processed.

### ARTICLE 2

#### MEMBERS

- a) AAC is composed by 18 members. 14 representatives designated by each project partner with high qualification in the scientific field of fishery and aquaculture sector. 4 representatives are delegated by economic and social parts (Organisations of Producers, fishing and aquaculture associations of operators, etc.), also with the supervision of the 2 Ministries: 2 delegates from fishery and 2 from aquaculture Italian and Croatian economic parts.
- b) For specific strategic tasks (i.e. Act. 3.3 and 3.4) concerning the whole Adriatic, AAC composition should be enlarged with technical-scientific representatives of both EU (i.e. Slovenia) and extra-EU Countries (i.e. Bosnia-Herzegovina, Montenegro, Albania).
- c) AAC works are coordinated by the AAC coordinator and supported by the AAC secretariat.

### **ARTICLE 3**

#### **COORDINATOR**

- a) AAC is coordinated by WP responsible, represented by PP1 Veneto region's scientific delegate (hereafter Coordinator). The Coordinator reports to the SC all meetings results. The Coordinator will become, therefore, a connecting figure between the AAC and the SC.
- b) The primary tasks of the Coordinator include drafting of the agenda upon the suggestion of the whole AAC, chairing of the meetings, facilitation of transparent opinion making and promotion of dialogue. The Coordinator shall have complete supervision on the proceedings of the AAC and over the maintenance of order of the meetings. The Coordinator decides the best procedures to adopt in taking recommendations: the recommendations-building process occurs in a co-operative manner.
- c) The Coordinator is always supported by a Vice-coordinator (hereafter Vice-coordinator).
- d) AAC members shall elect the Vice-coordinator, once the final composition of the AAC is approved.

### **ARTICLE 4**

#### **AAC SECRETARIAT**

Secretariat activity is provided by PP1 Veneto region, WP3 coordinator. The AAC secretariat is the reference point for the AAC matters, and shall be responsible for the arrangements and organisation of the meetings of the AAC. Reports of the regular sessions of the AAC, according to Italy-Croatia Programme rules, shall be kept by the secretariat for five years after the conclusion of the project. The Secretariat takes care for the management of meetings' agenda according to Coordinator's instructions, prepares the agenda in project template, submit it to partners and members of the AAC, revises it according to suggestions and prepares the drafting of meeting minutes.

### **ARTICLE 5**

#### **RECOMMENDATIONS**

- a) As provided by the governance framework, all the AAC outputs, proposals and recommendations will be evaluated and approved by the SC.
- b) Institutional members of each Partner could participate at AAC meetings as listeners.



## ARTICLE 6 MEETING PROCEDURES

- a) The AAC generally meets in occasion of the SC meetings. ARGOS' application form foresees almost six meetings of AAC during project lifetime: July and November 2020, June and November 2021, June and November 2022.
- b) Until COVID-19 restrictions are put in place, web AAC meetings will be favoured. In the year 2020, just one meeting of the AAC is foreseen. Hence, an extraordinary additional web meeting will take place in the 1<sup>st</sup> semester 2021, once the final composition of the AAC is defined.
- c) In order to be effective, each AAC meeting must involve the presence of at least 12 official members or substitutes.
- d) English is the working language of the AAC.
- e) Through the Secretariat, the AAC Coordinator shall convey the members date, place and provisional agenda of each session, at least fifteen working days before the starting of each session. The agenda shall be adopted at the beginning of each session. The AAC shall approve at the end of each session, on the proposal of the AAC secretariat, a provisional agenda for the following session.
- f) Invitations and agendas are transmitted by the Secretariat via e-mail to the members fifteen working days in advance, while advisory materials shall be transmitted at least ten working days in advance. Modifications to the agenda must be communicated to the Coordinator five working days in advance. All members, according to their role, shall report in each meeting about the progressive level of the implementation of one's own tasks.
- g) The AAC secretariat prepares the minutes for all meetings and transmits them not later than twenty working days after the end of the meetings to the members. The members of the AAC can submit additions to the minutes within ten working days of receipt of the minute. The minutes are considered accepted if no member of the AAC submits an objection in writing within ten working days of receipt of the minutes. If a member of the AAC submits a written objection to the content of the minutes by this deadline, the Coordinator determines which decision making process has to be taken for a positive solution. The Coordinator informs the members immediately of the results of the process.
- h) In case of necessity or particular urgency, the terms referred to in letters e) and f) of this article may be reduced by half.

## ARTICLE 7 CONSULTATION PROCEDURE

Recommendations which are proposed outside the meetings of the AAC will be made in circulation procedure, via e-mail. The Coordinator delivers the request to all members by e-mail, asking for the acknowledge of receipt. The members can comment and reply on recommendations drafts within five working days of receiving the written materials. The suggestion is accepted if no member of the AAC objects by this deadline. After this procedure, the Coordinator informs members of the AAC about the results. Within the consultations, the Coordinator is always supported by the Vice-coordinator.

31 December 2020, the Members of the *Adriatic Advisory Committee*

### Representative of PP1, Veneto Region

Place                      Date  
Venezia                    15/01/2021

Name                      Surname  
**Matteo**                    **Bellemo**

Signature  


**Representative of LP, Friuli Venezia Giulia Region**

Place	Date
UDINE	18 DECEMBER 2020

Name	Surname	Signature
MAURO	COSOLO	

**Representative of PP2, Emilia Romagna Region**

Place  
Bologna

Date  
23 december 2020

Name  
Piergiorgio

Surname  
Vasi

Signature  




### Representative of PP3, Marche Region

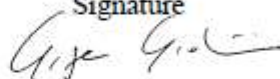
Place Ancona

Date 31/12/2020

Name Giorgia

Surname Gioacchini

Signature



**Representative of PP4, Molise Region**

Place

CAMPORASSO

Date

30.12.2020

Name

MASSIMO

Surname

PILLARELLA

Signature



Representative of PP5, Puglia Region

Bari, 03/02/2021

Domenico Campanile



**Representative of PP6, Region of Istria**

Place	Date
PAZIN	04.01.2021.
Name	Surname
EZIO	PINZAN

Signature



**Representative of PP7, Primorje-Gorski Kotar County**

Place: Rijeka

Date: 22.12.2020.



Name: Marin

Surname: Kirinčić

Signature



**Representative of PP8, Zadar County**

Place: Zadar

Date: 24.12.2020

Name: Lav

Surname: Bavčević

Signature:



**Representative of PP9, Public Institution Development Agency of  
Sibenik-Knin County**

Place	Date
<i>Sibenik</i>	<i>30.12.2020.</i>

Name	Surname	Signature
<i>MIRA</i>	<i>LEPUR</i>	

**Representative of PP10, Public Institution RERA SD for coordination and  
development of Split Dalmatia County**

Place                      Date  
Split                      22/12/2020

Name                      Surname  
Helena                    Brčić

Signature



Representative of PP11, Dubrovnik Neretva County

Place	Date
DUBROVNIK	01.01.2021.

Name	Surname
KRUNO	BONACIC

Signature



**Representative of PP12, National Research Council**

Place: Ancona

Date: 22.12.2020

Name: Gian Marco

Surname: Luna

Signature  




## Representative of PP13, Institute of Oceanography and Fisheries

### Place and date

Split, Croatia 17. December 2020

### Name and surname

Representative of IOF

Prof. Nedo Vrgoc

Substitute member

Prof. Leon Grubisic


### Signature

Director of IOF

Prof. Nedo Vrgoc,


**Representative of Italian fishery sector**

Place	Date	
ROMA	31/12/2020	
Name	Surname	Signature
MAURO	BERTELETTI	

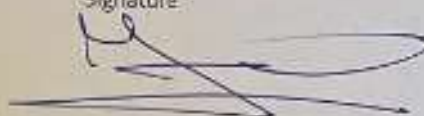
Representative of Croatian fishery sector

Place  
BIOGRAD 17/11

Date  
20.12.2020

Name  
IVAN

Surname  
BIRKIC

Signature  


**Representative of Italian aquaculture sector**

Place

Date

Verona, 31 dicembre 2020

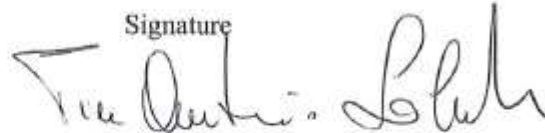
Name

Surname

Signature

Pier Antonio

SALVADOR



### Representative of Croatian aquaculture sector

Place	Date	
CRES	18.12.2020.	
Name	Surname	Signature
IVANA	BALENOVIC	