Instruction to fill in
Major Change
in SIU system

Version 1
Date:28/12/2020

INTRODUCTION

The Major Change module is used for a request of project's modification as indicated in Facsheet 6.

For a correct compilation of the form remember:

- You can use and redistribute <u>only remaining funds</u> (not reported up to Progress report no.3) per each project partner, work package and budget line
- Funds already reported and declared as "eligible" OR "ineligible" cannot be redistributed
- Be careful when allocating funds to "BL Staff costs" because it is directly linked to "Office and administrative" BL which must be planned as 15% of "Staff costs" - consistency must be assured

Technical advices:
- Fill in the Major change module following the order indicated by the System.
- Fill in the excel tables before to update the sections I and F
- Fill in the Section I- Project before the section F- Financial plan
- Before the confirmation of the Major Change request LP need the Project Manager's authorization.

Sections

Sections	Confirmed	
A - APPLICATION DATA	✅	View
B - LEAD APPLICANT DATA	✅	View
C - LEGAL REPRESENTATIVE	✅	View
D - PERSON IN CHARGE OF SIGNATURE	✅	View
G - COMMUNICATION APPROACH	✅	Update

View all of these sections and confirm the data by the button at the end of the page.
Only by the confirmation you will see the green icon in the main page.

Note: some sections are not editable

SECTION E- PARTNERS

From this filter is possible to exclude a partner.

Add a NEW PARTNER by the button indicated. Insert the requested data and confirm.

SECTION F- Project Key Data

Coherence with EUSAIR : ☑

EUSAIR description :
The project will contribute to EUSAIR Pillar 2 "Connecting the Region" and in particular to Topic 1, Maritime Transport. METRO answers to the need for better transportation services with a lower environmental impact in terms of both air pollution and water pollution. It develops new efficient

Coherence with EUSALP : ☑

Coherence with EUSDR : ☑

Coherence with relevant policies and plans (e.g. S3, RBMP, MSP, ICS, Urban and Regional Mobility plans) : ☑

Description of the coherence :
METRO is coherent with EUSALP (Thematic Policy Area 2 "Mobility and Connectivity" priority 1 - "better overall transport systems in terms of sustainability and quality") and EUSDR (Priority Area 1A "Waterways mobility"). METRO is coherent with the RBMP of the areas involved in the project

Synergies (*):
METRO will capitalize on the work done by past cooperation projects in the field of maritime transport, in particular those funded by IPA Adriatic CBC Programme 2007-2013. Examples are AdriaticMoS (in which PFRI is Partner), aimed at developing the "Motorways of the Sea" as part of

Build on knowledge (*):
METRO can build on experiences and knowledge already available, as a result of projects carried out in the past by some institution which are also partners of METRO project. For example, IPA Adriatic BALMAS project (which involved PFRI in its partnership) was aimed at developing a joint adriatic

—— COOPERATION CRITERIA ——

(*) compulsory field

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Programme output indicator | Natura 2000 sites involved | Target groups | Confirm (Save)

All the data in this section (sub-sections included) are editable.

SECTION H – Budget general information

H - Budget general information

Sections

Warning! Save data before changing page.

Does the project opt for staff simplified cost option? (*)	No ∨
Does the project require office and administration costs? (15% of staff costs)? (*)	Yes ∨
Does the project include small scale infrastructures? (*)	No ∨
Evidence of net revenue (*)	No ∨
Activities outside the programme area (*)	Yes ∨

Activities description (*)

Project activities and results will be presented in high level international conferences in the framework of IEEE network (Institute of Electrical and Electronic Engineers): ESTS 2019 - Electric Ship Technologies Symposium (Washington 2019), and International Conference on Ecological Vehicles

Total ERDF amount estimated (*)   20000

(*) compulsory field

Warning! Save data before changing page.

Back   Infrastructures list   Net revenues   Confirm (Save)

Office& Administration cost policy is not editable.

The other fields are editable.

SECTION I- Project

To modify or add activity locations

To modify or add WP description and activity

To modify budget

To see the budget and the validated amount per Partner or per WP

I - Project

Results: 1

The total amount and the relevant ERDF share displayed here do not take into account potential net revenues. For net revenues details check Section "Budget general information"

	Total amount	ERDF cofinancing rate (%)	ERDF amount	Project locations	Project workplan	Project budget
☐	2.959.605,20 €	85,00	2.515.664,42 €	Update	Update	Update
	2.959.605,20 €		2.515.664,42 €			

Confirm (Save)   Delete

Back

See workplan by WP   See workplan by partner   CSV Export

Sections

SIMONA LULLO - UNITA' ORGANIZZATIVA ADG ITALIA-CROAZIA

Italy-Croatia CBC Programme 2014-2020

European Regional Development Fund

SECTION I- Project Budget

For a correct compilation of
Section I- Project:

1. Select the partner interested by the modification.
2. Modify the budget.
   In this section you will find the budget updated in the last Progress Report.
3. Save at the end of the modification.

 Note:

- The new budget must be equal to or greater than the validated amount in the last Progress Report

- Office&Administration: the system calculates the amount automatically.

SECTION J- Financial Plan

Sections

K - STATEMENTS	✅	View
L - COMMITMENTS	✅	View

View all of these sections and confirm the data by the button at the end of the page.

Note: some sections are not editable

European Regional Development Fund

FOR INFORMATION AND SUPPORT

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