

VACANCY NOTICE

Comparative procedure for the assignment of self-employment
contract for the role of

FINANCIAL ASSISTANT
of the Joint Secretariat of the 2014-2020
(Interreg V-A) Italy - Croatia CBC Programme

Annex 2 - Application Form Template

Annex 2. - Application Form Template

To the VACANCY NOTICE Financial Assistant for 2014-2020 (Interreg V-A) Italy - Croatia CBC Programme

To
Veneto Region
Organizational Unit MA of Italy-Croatia CBC
Programme
italia.croazia@pec.regione.veneto.it

I, the undersigned (*First Name followed by Family Name*) _____

For the purpose to participate to the comparative procedure for the assignment of self-employment contract for the role of **Financial Assistant** of the Interreg V-A Italy-Croatia 2014-2020 CBC Programme, on the basis of Italian Law (art. 46 and 47 of Decree of President of Italian Republic (D.P.R.) n. 445/2000) and having regard to art. 13 of Regulation (EU) 2016/679 (GDPR - General Data Protection Regulation) and aware of the legal consequences in case of false declarations, in accordance with art. 76 of D.P.R. n. 445/2000,

declare on my own responsibility

A) PERSONAL DATA

Place of birth (*Town, Country*) _____ date (*dd/mm/yyyy*) _____
Tax number (fiscal code): _____
Permanent Address _____
ZIP Code _____ Town _____
Country _____
Tel. _____ Mob. _____
E-mail _____

B) ELIGIBILITY REQUIREMENTS (*Vacancy Notice, paragraph. 3. "Eligibility requirements"*)

General requirements

- ☐ To be _____ citizen;
- ☐ To have the following University degree (degree course lasting at least four-year):
 University _____
 Location _____
 Degree _____
 Duration of academic curriculum _____
 Date of the Degree (award) _____
- ☐ To have a good spoken and written English level (level B2 in the Europass Language Passport classification or equivalent);
- ☐ To enjoy my full rights as citizen of *one of the EU Member States*.....;
- ☐ To have not been convicted of any criminal offence and to have no criminal case pending against me;
- ☐ To have performed military/civil service obligations imposed by the applicable laws (if applicable);
- ☐ To have the following VAT code number _____
 or ☐ to commit to open VAT code number before the signature of the contract;

Professional Experiences

- ☐ To have at least 3 years of professional experience in European Territorial Cooperation (ETC) projects or Programmes, covering aspects of finance management and/or control/audit

<p><i>Max 500 characters for each professional experience</i></p> <p>Professional experience at the (body/company) _____ with contract (full time/part time) _____ from ____/____/____ to ____/____/____ percentage of working time/month _____ total months _____; Role: _____ Main tasks: _____ </p>

C) CONDITIONS OF INCOMPATIBILITY RELEVANT AT THE TIME OF THE ASSIGNMENT
(Vacancy Notice, paragraph 7 “Conditions of incompatibility”)

- ☐ To be / ☐ Not to be employee of a public administration
(if so, indicate the name of the public administration _____);
- ☐ To be / ☐ Not to be in one of conditions of incompatibility pursuant to the par. 7
“Conditions of incompatibility” of the Notice (if it is the case, please indicate the
potential _____ condition _____ of _____ incompatibility:

_____ and declaring, at the same time, the availability to remove this condition before the
assignment;
- ☐ To undertake to avoid situations of conflict of interest and to apply principles of
impartiality in daily activities, in case of contract awarding;
- ☐ That the attached Curriculum Vitae (CV) is true and correct **(the CV is written on
Europass format, dated and signed with specific references to exact start and end
dates of the professional experience, employers specifying if the position has been/is
full time or part time and the percentage of the working time/month. In case of
absence of exact dates, the professional experience cannot be considered);**
(Vacancy notice – paragraph “6.1 First Phase: assessment of qualifications”)

I ask

To be admitted to the comparative procedure for the assignment of self-employment contract
for the role of **Financial Assistant** of Joint Secretariat of the Interreg V-A Italy-Croatia 2014-
2020 CBC Programme

and I require

to send all communications concerning the above mentioned selection procedure to the
following address *(only if different from the previous one)*:

Address _____
ZIP Code _____ Town _____
Country _____

Tel. _____ Mob. _____

E-mail _____

Attachments:

1) Curriculum Vitae in Europass format (*duly signed and dated*);

2) Copy of a valid identification document (e.g. Passport / ID card): type _____ n. _____
(requested in case of hand-written signature of the Application and/or CV);

3) Any other attachments.

Applicant' signature¹

Date of signature¹

Personal data protection

I declare to be informed, pursuant to art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council, of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), as reported in the document "**Information on the personal data processing**" related to this notice and published in the Programme and Veneto Region websites.

Applicant' signature¹

Date of signature¹

¹ This application template can be signed with digital or hand-written signature. In case of hand-written signature, please attach copy of a valid identification document.