

EVALUATION SERVICE

REGULATION (EU) No 1303/2013 ART. 54, 56 AND 114

TERMS OF REFERENCE

ANNEX B5 – INDIVIDUAL PROFESSIONAL SKILLS RESUME

CV - xxx

1. Family Name:

3. Date of birth:

2. Name:

4. Citizenship:

5. Education:

Institution (Date from – date to)	Degree(s) o Diploma(s) obtained:
(Add any line needed. This sentence is to be deleted when submitted)	

6. Languages: from B2 to C2

Language	Reading	Speaking	Writing
	Mother tongue		
(Add any line needed. This sentence is to be deleted when submitted)			

7. Part of professional bodies, if applicable:

8. Other Competencies: (Computer literacy, ... no more than one line. This sentence is to be deleted when submitted)

9. Main qualifications:

- Xxx (Ref. x, y, z) (Just few keywords that allow to understand the main skills of the expert. Between parenthesis you shall list the reference to the extended descriptions of the positions in § 11. Add any line needed. This sentence is to be deleted when submitted)
- Xxx (Ref. k, l, m)
- Xxx (Ref. x, m, i)
- ...

10. Specific experience for the role:

Position (Ref. x, y, z)	Years of experience in the Position
(Just the Job title. This sentence is to be deleted when submitted)	

N.B: Cover (From § 1 to § 10) not to be longer than **one page**. (This sentence is to be deleted when submitted)

11. Professional Experience:

Date: from – to	Place	Company & contact person	Position	Description
Ref. 1 xx.xx.xxxx - xx.xx.xxxx				(Briefly describe the main tasks of the position. Please make sure to highlight the most relevant for the tender in object. Add any line needed. This sentence is to be deleted when submitted)
Ref. 2 xx.xx.xxxx - xx.xx.xxxx				
Ref. 3 xx.xx.xxxx - xx.xx.xxxx				
Ref. ... xx.xx.xxxx - xx.xx.xxxx				

12. Other relevant information (Ex., Other courses and formation, articles, ...):

- (Just few keywords. Add any line needed. This sentence is to be deleted when submitted)
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N.B: § 11 and 12 not to be longer than **4 pages** summed up. **Maximum allowed length for the document 5 pages.** (This sentence is to be deleted when submitted)