

2nd Monitoring Committee Meeting

13 - 14 December 2016

Veneto Region - Fondamenta S. Lucia 23, Cannaregio - Venice (IT)

Agenda

December, 13th 2016

Timeframe	14:00 - 14:15
Item -	Welcome and registration
Input	Forms for the declaration of absence of conflict of interest
Output	<u>Signed declarations</u>

Timeframe	14:15 - 14:30
Item 0	Introduction on the goals of the meeting
Input	-
Output	-

Timeframe	14:30 - 14:45
Item 1	Presentation of the agenda of the meeting
Input	20161128_2 nd _MC_meeting_agenda
Output	<u>Decision</u> : approval of the agenda

Timeframe	14:45 - 15:00
Item 2	Rules of procedure (RoP)
Input	20161128_RoP_MC_Version_2
Output	<u>Decision</u> : approval of the modifications to approved RoP

Timeframe	15:00 - 15:45 (including coffee break)
Item 3	Revision of the Cooperation Programme - baseline for Priority Axis 2 result indicators and other minor changes
Input	CP_revisions
Output	<u>Acknowledgment</u>

Timeframe	15:45 - 16:30
Item 4	Communication Strategy and Communication Plan 2017
Input	Communication_Strategy Communication_Plan_2017
Output	<u>Decision</u> : Approval of the Strategy and the Plan

Timeframe	16:30 - 17:15
Item 5	Evaluation Plan
Input	20161128_Evaluation_Plan
Output	<u>Decision</u> : Approval of the Evaluation Plan

Timeframe	17:15 - 18:00
Item 6	Technical Assistance: procedure for the reimbursement of the MC meetings participation costs
Input	20161128_MC_members_reimbursement
Output	<u>Decision</u> : Approval of the reimbursement of the MC costs

19:30 Joint dinner

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Timeframe	09:30 - 11:00
Item 7	Application Package of the 1 st Set of Calls for Proposals: roadmap, Call Announcement, Factsheets 1 - 2 - 3, Glossary, indicative alignment of previous MED, SEE, IPA Adriatic projects with IT-HR intervention logic
Input	20161128_Application_Package
Output	<u>Decision</u> : Approval of the Application Package documents

11:00 - 11:30 Coffee break

Timeframe	11:30 - 12:00
Item 8	Application Package of the 1 st Set of Calls for Proposals (draft documents to be approved by means of subsequent written procedure): Factsheets 4 - 5, Application Form, model of Subsidy Contract,

	Assessment Manual
Input	-
Output	<u>Decision</u> : list of documents to be approved by written procedure

Timeframe	12:00 - 12:15
Item 9	Information from EC: What result orientation means during the implementation phase
Input	-
Output	<u>Acknowledgment</u>

Timeframe	12:15 - 12:30
Item 10	State of the art of the management structures - JS recruitment
Input	-
Output	<u>Acknowledgment</u>

Timeframe	12:30 - 12:45
Item 11	Roadmap 2017 and next steps
Input	-
Output	<u>Acknowledgment</u>

Timeframe	12:45 - 13:00
Item 12	AoB (Any other business)
Input	-
Output	-

13:00 - 14.00 Lunch buffet

Timeframe	14:00 - 14:30
Item 13	Sharing and approval of the short minutes and farewell
Input	Short minutes of the meeting
Output	<u>Signed short minutes</u>